

Minutes of the Regular Meeting
Southeast Vermont Transit Board of Directors
February 5, 2018, 5:00pm
45 Mill St. Wilmington, Vermont
706 Rockingham Rd. Rockingham, Vermont
Via Video Conferencing

Vice President Travis Wendell called the meeting to order at 5:45 pm. Those in attendance and consisting of a quorum were as follows:

Board Members Present: Chip Stearns, Jonathan Meeks, Travis Wendell, Marco Tallini, Eithne Eldred, Wendy Harrison, and Matt Mann.

Invited Guest: None

Members of the Public: None

Staff Present: Leona Linney, Rebecca Gagnon and Christine Fayette

Public Input: None

Amend Agenda: Rebecca asked that the executive session be tabled until next meeting.

Approve minutes of January 9, 2018 Motion 1: Eithne motioned to approve the minutes. Wendy seconded. Motion passed 7-0

Old Business:

Ridership and Financial: Rebecca and Christine review the ridership and financial documents for each division. Rebecca identified a decrease in ridership on the routes that have the genfare fare boxes; she indicated they are looking into the data collection process before confirming a loss in rider usage. She also mentioned the 20 series routes will look different next month once we take out the routes that are no longer in use.

Christine reviewed each route. She indicated the winter routes are down slightly, the cold has had an impact on visitors and she is hoping for a rebound during president's week to level out. The MOOver route is doing well because of the large influx in international workers.

The ridership on the W. Dover increase is from the kids going to the high school. Wendy asked if the how the standing situation was going, Christine said it has decrease quite a bit with maybe an average of 5 standing. We are sending the later number 10 bus into the High School in Brattleboro as an additional stop for kids staying after school.

Financials: The finance committee reported there were no anomalies with the reports presented, AKA "nothing funky" says Chip.

Fuel Station: Rebecca reported we are in the finals stages of construction, the canopy's are up, the electrical is ready to be hooked to the generator, and paving is all set. We are now waiting for the electricians to connect the power that will be a day of shut down for the office when that happens. Tyler Electric and GMP will be working on it together. Runs will still be operational and staff will be in touch with them and the adult days via mobile radios. We have started the fuel

quote process, that 12,000 gallons a piece. We have one more permit to file the Underground Storage Tank and finalize the ACT 250 once the project is complete.

Medicaid: Rebecca reported that the first week in the transition was a difficult time for all three companies involved. The Current was giving support of training, scheduling and drivers the first three days. The call center 833 was not recognizing for S. Windsor county residents, so when they called they called it was a fast busy. The call center crashed a few times due to volume. We were fielding a lot of calls that first week. We have seen no fall out in the press. There is a bit of a glitch of our clients getting picked up by GMCN, due to confusion from the riders. It has slowed down considerably in the last few weeks.

Chip said he has been in this building every week and wanted the board to recognize the individuals in dispatch “when I came in they clearly still had smiles on their face but I knew what was going on in the background from working with the staff in finance, I want to recognize the untold frustration they must have gone through here and it was well above and beyond the call of duty” Chip wants the GM to convey the message that the board recognizes their hard work.

New Business: None

Executive Session: Tabled

Company Updates:

Christine said Randy will be at home this week taking care of his family. She was at the drop zone and just wanted to say the drivers seem very happy, and very competent. She gave Kudos to all that are working for the MOOVer, and it's a well-oiled machine. They are gearing up for Presidents week.

Wendy brought up a discussion she had with Randy regarding the conversation regarding new service with Okemo. Discussion ensued but there was no formal outcome.

Rebecca reminded the board that we have updated the Current web site and to please check it out and provide feedback. The site is more intuitive, with a nicer layout. We can tweak and make changes as we go.

Today was the day we started the new routes that were based on Katharine Otto's report from a couple years ago.

Adjourn: Motion 2 Jon made the motion to adjourn at 6:40pm. Travis Seconded. Motion passed 7-0