

Draft Minutes of the Annual Meeting  
Southeast Vermont Transit Board of Directors  
February 21, 2019, 5:30pm  
45 Mill Street, Wilmington, Vermont  
706 Rockingham Rd, Rockingham, Vermont

President Chip Stearns called the meeting to order at 5:30 pm. Those in attendance and constituting a quorum were as follows:

**Board Members:** Chip Stearns, Jonathan Meeks, Joel Blumming, Wendy Harrison, Scott Tucker and Matt Mann.

**Staff Present:** Leona Linney, Randy Schoonmaker, and Rebecca Gagnon

**Public Input: No public present**

**Election of Board Members:** Two Board members expired 12/31/2018 and were extended until annual meeting by board vote in December.

These two members are:

Matt Mann

Wendy Harrison

**Motion 1:** Motion made by Scott Tucker to extend Matt Mann and Wendy Harrison's term thru 12/31/21. Seconded by Joel Blumming Motioned Passed

**Election of officers:** Present officers are Wendy Harrison, Secretary; Chip Stearns, President; Marco Tallini, Treasurer; Travis Wendel, Vice President. Wendy said that Marco would no longer want to be treasurer. Discussion ensued that Scott Tucker would take on treasurer, so long as it is limited in scope.

**Motion 2:** Scott made a motion for one slate of Chip Stearns, President; Wendy Harrison, Treasurer; Matt Mann, Secretary; Travis Wendel, Vice President to be accepted. Seconded by Joel Blumming. Motion passed.

**Committee appointments and dissolutions:**

**Finance and Administration;** Chip motioned that based on current slate of Joel Blumming, Wendy Harrison and Chip Stearns Scott Tucker will be the general consent

**Personnel Committee;** Joel Blumming, Travis Wendel, Matt Mann, and Scott Tucker

**Executive Committee;** composed of President, Vice President, Treasurer and Secretary

**Nominating Committee;** Slate of Wendy Harrison, Matt Mann, Jon Meeks and Travis Wendel. Jon Meeks is technically still on the board until 12/31/19 or until he finds a replacement. Chip recommends the slate remains the same until nominating committee finds a replacement for Jon. Randy brought to attention Wendy and Matt are on three committees. Scott explained the trends of some boards and the committees they hold.

**Annual Reports:**

**President;** Chip presented his President's report. It was included on DirectorPoint.

**Treasurer;** Treasurer was not present, no report

**Secretary;** Wendy gave a verbal report. The minutes were well done all year by staff. Wendy appreciated the Brattleboro route implementation and is excited to provide better service. Wendy also really likes the graphs being produced for ridership comparison between years.

**Committees;** Executive committee did not meet, so there is no Executive Report.

**CEO;** The annual report executive summary was produced and presented for the board and is available in Director Point. Wendy asked that the annual report be placed on the website.

**Bylaw amendments;** None presented

**Any other Business;** None

**Motion 3:** Motion to adjourn annual meeting was made by Joel, seconded by Jon Annual meeting concluded 6:03 pm.